



MRU Afrigtersvereniging
Coaches Association
A division of Mpumalanga Rugby Union

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 MRU.Pumas
www.pumas.co.za

30 April 2024

**PRINCIPALS
RUGBY ORGANISERS
CLUB CHAIRPERSONS
COACHES
GOVERNING BODIES**

Dear Sir

**REGULATION: WORLD RUGBY LEVEL 1 COURSE AT ALL LEVELS OF RUGBY
FOR COACHES IN THE MPUMALANGA RUGBY UNION REGION**

During a President's council meeting held on 30 October 2019, a decision was made by The President's Council of the Mpumalanga Rugby Union, in conjunction with the Coaches Association, that all coaches within the borders of MRU must complete the World Rugby Level 1 Coaching course.

As of from end January 2024 all coaches (Pumaki Rugby coaches as well) within the borders of Mpumalanga Rugby Union must have a valid World Rugby Level 1 Coaching Qualification. Should a coach not have this qualification they will not be allowed to coach at any level within the Province.

All members of the Mpumalanga Rugby Union must ensure that it complies with the regulation and must further ensure that it takes appropriate action to inform all of its members of the term of this regulation and the obligation to comply with the same.

Regulation will be enforced from 1 February 2024.

WORLD RUGBY LEVEL 1 COURSE HOËRSKOOL KANONKOP

It is our pleasure to invite all rugby coaches to a World Rugby Level 1 Course.

DATE	:	17 May 2024
VENUE	:	Hoërskool Kanonkop
REGISTRATION	:	13:00-22:00
COST	:	R 850 per coach
AFFILIATION	:	R300 per club / school

If there is not enough interest (10 coaches) to attend the Level 1 course, the amount can increase from R850 per coach to R1000 per coach or more depending on how many coaches attend the Level 1 course.

TIME : 13:00-22:00
COURSE MATERIAL : Included in course fee
MEAL/REFRESHMENTS : Included

EDUCATORS:

Jan van Straaten
Dirkie Strydom

Coaches that are interested in attending the World Rugby Level 1 course **must first complete** the **NINE** online courses and submit them to Ade Adendorff ade@nellies.co.za before or on DV Friday, 10 May 2024.

Only 10 coaches will be accommodated. The first 10 coaches to submit proof of payment, entry form and the online courses will be registered.

ONLINE World Rugby Courses www.worldrugby

Under World Rugby Level 1 Course(attachment) you have to complete seven online courses before you will receive a certificate and qualify as a Level 1 coach.

You must complete (9) online courses and forward to Ade Adendorff as required. All online courses (9) must be sent to ade@nellies.co.za: before or on DV Friday, 10 May 2024.

View the attachment - **NINE** online courses **L1 15'S FACE-2-FACE COURSE PREREQUISITES.**

Face-2-face courses
Coaching L1 15s

Coaches that do not submit the NINE online courses to Ade Adendorff will not qualify to partake in the course, even if proof of payment and the entry form(page 6) have been submitted.

Bookings will only be confirmed when the following have been sent and paid for:

Proof of payment

Completed Entry Form on page 6

NINE Online courses

The Principal/Organiser/Chairperson take note of the following:

No booking for a school or club will be done unless fees have been paid via EFT and proof of payment has been sent to Adé Adendorff.

Payment must be done before or on DV Friday, 10 May 2024.

No late entries will be accepted.

No cash payment will be accepted.

BANKING DETAILS:

MPUMALANGA AFRIGTERSVERENIGING

Bank : ABSA

Account number : 4078508486

Reference : World Rugby Level 1 Course + Club/School

Example : World Rugby Level 1 Course (Laerskool Nelspruit)

PLEASE SEND PROOF OF PAYMENT AND ENTRY FORM TO ade@nellies.co.za

Schools and clubs will have to pay the full price for the number of coaches registered eg. three coaches registered but only two attend the course, payment for all three still required. Expenses (booking of facilities and meals) are incurred after entry forms have been received.

WHAT MUST COACHES BRING WITH?

Own Laptop

Flash Disk

Extension

Whistle

Notebook and pen

Dress in suitable sport clothing as per expected weather for practical session.

Health check as per RugbyReady guidelines.

Please do not assume that the booking is confirmed after the e-mail is send trough to Adé Adendorff's mailbox. I need to confirm receival of your e-mail as proof that the course has been book accordingly.

If you have any enquiries please contact Adé Adendorff at 084 401 4739.

Kind regards

Adé Adendorff

Secretary



COACHES

When creating your online profile on the www.pumascoaching.co.za website, please adhere to the following matters:

- Click on PROFILE REGISTRATION on the top right of the screen to create your profile.
- **ALWAYS USE A VALID EMAIL ADDRESS** – if you do not have one, please create a **VALID** gmail or yahoo email address. As this is the line of communication between us, yourself, SARU and World Rugby.
- When creating your profile, it will be once off. You can edit information when needed. Complete your information in English.
- Always upload an **ID photo where your face is clearly visible, in jpeg format**. No other photo is acceptable.
- Complete your postal address in full, as per the required fields (First line only PO BOX 001 or number and street name, as indicated, next line Suburb)
- You will not be able to proceed if you have not completed all of the required fields completely.
- **At club/school name: PUMA affiliated schools/clubs are not available on this website, please choose 'OTHER'. At 'UNION' also choose 'OTHER'**
- Click on PROCEED when you have **double checked** that your information is correct.
- **Once your profile has been approved, you will be able to upload certificates and book on courses.**
- You need to upload the following certificates onto your profile:
Proof of BokSmart certification (done on my.boksmart.com – register a profile before log in)
 1. World Rugby RUGBY READY (under injury Prevention and Risk Management)
 2. World Rugby LAWS OF THE GAME (under laws of the game)
 3. World Rugby INTRODUCTION TO COACHING (under coaching)
 4. World Rugby COACHING CHILDREN online pre-requisite (under coaching)
 5. World Rugby COACHING KEY FACTORS Analysis (under coaching)
 6. World Rugby CONCUSSION MANAGENT for general public (under player welfare)
 7. World Rugby Introduction to Match officiating pre-level 1 (for referee courses)
 8. Covid-19; Coaches and Players (Under player welfare)
 9. Functional Roles Analysis
- At the bottom right of the screen: **UPLOAD CERTIFICATES.**
- These online tests must be done at <https://passport.world.rugby/> (Register a profile first and verify before log in)
- Please check the expiry dates of your online certificates, before uploading on the website.
- All these certificates are **valid for 2 years** (see line beneath date on certificate)
- When uploading these certificates **ALWAYS** enter the correct expiry date. For example: Rugby Ready date of issue 2022 03 04, the expiry date will be 2024 03 04
- Make use of the dropdown function to make the correct selection and expiry date when uploading your certificates. **Otherwise, your certificate will be rejected.**
- Once you have completed the **WR Level 1** courses you will find your certificate on your WR Passport profile, please upload these certificates on your www.pumascoaching.co.za profile with **0001 01 01 as expiry date**
- When completing your profile and you want to book on a **REFEREE** course, you must choose 'COACH/REFEREE' at Position/Designation, to be able to view Referee course dates.
- If you want to book on a WR course, after you have set up your profile and uploaded all the online pre-requisites, your certificates must first be **APPROVED**, before you can register on a course. You will receive a notification when your certificates were approved/rejected. Approval may take between 24 – 48 hours after upload.
- **TO BOOK**, go to your profile:
 - Select BOOK NOW
 - Select the relevant Union: TSHWANE (FOR THE PUMA UNION COURSES, CHOOSE TSHWANE)
 - Select Coaching
 - Select the date / course you wish to attend
 - Select BOOK NOW
 - Select CONFIRM
- Registration of all courses close **14 days prior to the course** / or a stipulated

Take note **NO PERSON WILL BE ALLOWED TO ATTEND ANY OF OUR COURSES without prior registration** on www.pumascoaching.co.za . They WILL be shown away – no exceptions.

If you have difficulty with creating your profile, please DO NOT CREATE ANOTHER. The system will not allow the same ID number or email address to be used twice. DO NOT CHANGE NUMBERS IN YOUR ID to create a profile. Please contact me to assist.



ENTRY FORM: WORLD RUGBY LEVEL 1 COURSE HOËRSKOOL KANONKOP 17 MAY 2024

Please complete the entry form below and submit before or on DV Friday, 10 May 2024
ade@nellies.co.za

In order to finalise the arrangements, you are requested to submit the information below without delay.

SCHOOL/CLUB _____ **ACCEPT THE INVITATION.**

TEL OF SCHOOL/CLUB : _____

E-MAIL OF SCHOOL/CLUB : _____

NAME OF ORGANISER/CHAIRPERSON : _____

CELL NR. OF ORGANISER/CHAIRPERSON : _____

NUMBER OF COACHES : _____

NAME OF COACH

1. _____ **CEL:** _____ **Email:** _____

2. _____ **CEL:** _____ **Email:** _____

3. _____ **CEL:** _____ **Email:** _____

4. _____ **CEL:** _____ **Email:** _____

5. _____ **CEL:** _____ **Email:** _____

PROOF OF PAYMENT

Payment of R_____ and affiliation of R ____ has been made and proof of payment has been submitted to ade@nellies.co.za

YES/NO

ONLINE COURSES

Nine online courses have been completed and submitted to ade@nellies.co.za

YES/NO

APPLICATION FORM

Completed and submitted to ade@nellies.co.za

YES/NO

ORGANISER

PRINCIPAL/CHAIRPERSON